



**MINUTES OF CHARLTON HAYES PARISH COUNCIL  
HELD AT AEROSPACE BRISTOL, BRISTOL, BS34 5BZ ON 21<sup>st</sup> JANUARY 2025 AT  
7PM**

PRESENT: Cllr Buddharaju (Chair), Cllr Shambhu, Cllr Cialfi, Cllr Hassan-Aref, Cllr Groenwald, Cllr Oyekoya. Cllr Field.

IN ATTENDANCE: Andrew Davies (Clerk) and 5 members of the public.

Full Council Meeting started at 19:00.

**1. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN**

No apologies were given.

**2. DECLARATIONS OF INTEREST**

- a. There were no declaration an interest.
- b. There were no written requests for dispensations for disclosable pecuniary interests.
- c. There were no requests for dispensation as appropriate.

**3. EXCLUSION OF THE PRESS AND PUBLIC**

No item exclude Press and Public.

**4. CHAIR'S ANNOUNCEMENTS**

Chair welcomed all those who have attended to the Full Council meeting.

**5. PUBLIC QUESTION TIME**

Chief Inspector (Karen Corrigan) updated Full Council on concerns and projects within the Charlton Hayes, Brabazon & Northfield Park area.

19:07 Cllr Field left the meeting

**6. GRANT REQUEST**

**RESOLVED:** Charlton Supper Kings request a grant for £1,300 to support cricket for Charlton Hayes Residents (Proposed: Cllr Hassan-Aref / 2<sup>nd</sup> Cllr Groenwald).

**7. LOCAL AUTHORITY REPORTS**

No updates.

**8. MINUTES OF CHARLTON HAYES PARISH COUNCIL ON TUESDAY 19<sup>th</sup>  
NOVEMEBER 2024**



**RESOLVED:** To confirm and sign as correct record the minutes of the Council held on 19<sup>th</sup> November 2024 (Proposed: Cllr Cialfi / 2<sup>nd</sup> Cllr Oyekoya).

**9. ACCOUNTS FOR PAYMENT**

**RESOLVED:** To review and approve a schedule of items of expenditure and issuing of payment (ANNEX A1 – Payment, ANNEX A2 – Receipts and ANNEX A3 – Reconcile (November)) LGA 1972 s150 (5). An appointed member of the meeting to verify all bank reconciliations produced by RFO/Deputy Clerk (Proposed: Cllr Shambhu / 2<sup>nd</sup> Cllr Cialfi).

**10. EXPENDITURE – YEAR TO DATE**

**RESOLVED:** To review expenditure accounts (ANNEX B) (Proposed: Cllr Shambhu / 2<sup>nd</sup> Cllr Cialfi).

**11. PLANNING APPLICATIONS**

No planning applications presented.

**12. SOUTHERN BROOKS**

Southern Brooks updated Full Council on community engagement projects for 2025. Clerk will connect with Southern Brooks to advertise and support events for 2025.

**13. NEIGHBORHOOD WATCH**

Cllr Cialfi updated Full Council on the plan to purchase additional signs within Charlton Hayes.

**14. MANAGEMENT COMPANY**

Cllr's discussed the ongoing concerns reference First Port & Gateway and their new billing structure. Cllr Hassan-Aref will consolidate email communication with Gateway and update Full Council at the earliest opportunity.

**15. CLIMATE ACTION PLAN**

Cllr Oyekoya updated Full Council on the plan to expand on the current nature plan and carry out an assessment of areas and numbers of planters for a spring launch. Clerk will consolidate quotes once received and present at the next Full Council meeting for approval.

**16. ROAD SAFETY & PARKING**

Cllr Cialfi highlight ongoing issues with parking for residents over in Northfield Park. Clerk to contact local businesses to request that staff do not park in the residents only parking in addition to blocking residents drives.

**17. OFFICIAL MAPS**

Clerk updated Full Council on the ongoing project with getting a Charlton Hayes Parish Council Official Maps highlighting a detailed Parish Map for residents.



**18. BUDGET AND PRECEPT – FINANCIAL 2025-2026**

**RESOLVED:** To approve the Budget for 2025 to 2026 (Proposed: Cllr Shambhu / 2<sup>nd</sup> Cllr Hassan-Aref)

**RESOLVED:** To approve the Precept of £237,706.00 (two hundred and thirty seven thousand, seven hundred and six pounds only) for 2025 to 2026 (Proposed: Cllr Shambhu / 2<sup>nd</sup> Cllr Hassan-Aref)

**19. BANKING ARRANGEMENTS**

**RESOLVED:** To approve Unity Bank as the main account for the Council. (Proposed: Cllr Shambhu / 2<sup>nd</sup> Cllr Hassan-Aref)

**20. CHANGE OF COUNCIL ADDRESS**

**RESOLVED:** To approve that the Council's postal address will be: Charlton Hayes Parish Council, c/o Filton Town Council, Elm Park, Filton, BS34 7PS (Proposed: Cllr Cialfi / 2<sup>nd</sup> Cllr Shambhu).

**21. PATCHWAY LIBRARY**

**RESOLVED:** Councillors to discuss and approve funding to support longer opening hours of Patchway Library. 50% support with Patchway Town Council, total of £1,950.51 (Proposed: Cllr Shambhu / 2<sup>nd</sup> Cllr Cialfi).

**22. DATE OF NEXT PARISH MEETING**

**NOTE:** Tuesday 18<sup>th</sup> March 2025 at Aerospace Bristol, Hayes Way, BS34 5BZ at 7PM.