

## Minutes of Charlton Hayes Parish Council meeting held 17<sup>th</sup> October 2023.

Present were councillors

Jo Buddharaju  
Sanjay Shambhu  
Sam Scott  
Natalie Field  
Roberto Cialfi  
Jo Oyekooya  
Dee Hassan

Apologies received from councillors

Jack Groenwald  
Dayley Lawrence

### Agenda

4. Declarations of interest under the Localism Act 2011.  
Sam Scott declared an interest for agenda item 16 – Insurance.
5. Minutes of meeting held 19<sup>th</sup> September.  
Signed as a true copy by Councillor Shambhu.
6. Items from the public.  
Concerns were raised about dogs being allowed in Manson Road park. This was a temporary measure brought in during covid. Dogs are not allowed in the park now. Dog bins were requested to be sited by Lidl.
7. Petitions. No petitions were received.
8. Grant request from SG Playscheme.  
After discussion it was agreed that Councillors Scott and Shambhu would allot £250 each from their Member Awarded Funding (MAF) and Charlton Hayes Parish Council would also contribute £250.
9. YTL Developments (UK) Ltd representative Simon Fitton gave a presentation of the present and future developments for the Brabazon site with many questions from councillors. Councillor Jo Buddharaju arrived during this item.
10. Christmas Event organisation and funding request from Rev Andy Carter.  
Rev Andy Carter was unable to make the meeting. Councillor Dee Hassan presented the item and it was agreed to fund the Community Carols event to the sum of £1,500.
11. Neighbourhood watch champion.  
Councillor Cialfi was tasked with finding out the number of neighbourhood watch signs that are required.
12. Charlton Hayes 10K.  
Councillors Hassan and Cialfi to investigate joining other groups. Sole Sisters, Mammass group and Lets Do It were suggested.

13. Festival Update.  
Deferred to next meeting.
14. Civic Diary Charlton Hayes Parish.  
Councillor Scott informed the meeting that Patchway Town Council had moved their October and December meetings, but would not move any more this financial year. After discussion it was agreed not to alter any Charlton Hayes dates this financial year, but to revisit the matter for next year. This will be an agenda item for next February or March meeting.
15. Quarterly newspaper/flyer.  
To be noted.
16. Bank account/Insurance update.  
The bank account is in the final stages of being opened.  
Zurich are our insurance providers with effect from 2<sup>nd</sup> October 2023. As there was an unexpected delay in opening our bank account the invoice has been passed to South Glos Council for payment. It was also noted that Councillor Shambhu paid Just Host Me for our Domain Registration and this invoice will also be sent to South Glos to reimburse him.
17. Budget 2024.  
Carried forward.
18. Agenda item withdrawn.
19. Lollipop person for Charlton Wood Primary School.  
Councillor Hassan to contact school to discuss their travel plan and investigate possibility of providing lollipop person.
20. Next full council meeting: 21<sup>st</sup> November 2023 Lovel Place Care Home, Sparrowbill Way Patchway BS34 5AU.
21. Personnel Committee.  
Deputy Clerk Andrew Davies to replace interim Clerk John Ashe on 1<sup>st</sup> November 2023 on same salary scale and hours.