



Charlton Hayes Parish Council
16 January 2024

Minutes of Charlton Hayes Parish Council meeting held at Lovel Place Care Home, Patchway, Bristol, BS34 5AU at 7pm.

Present

Cllr Sanjay Shambhu (Chair)
Cllr Dee Hassan
Cllr Natalie Field
Cllr Jo Kotolaa
Cllr Sam Scott
Cllr Roberto Cialfi
Cllr Groenewald
Andrew Davies (Clerk)

Apologies received

Cllr Dayley Lawrence

Absent

Cllr Jo Buddharaju

Agenda

1. Welcome by chair.

Meeting commenced at 19:04, Cllr Shambhu welcomed Cllrs to the meeting.

2. Evacuation procedure.

Cllr Shambhu gave evacuations instructions to everyone at the meeting.

3. Apologies for absence

Cllr Lawrence sent apologies in advance of the meeting.

4. Declarations of interest under the Localism Act 2011.

No declarations were made during this meeting.

5. Minutes of the meeting held on 12th December 2023.

Cllr Shambhu signed a copy of the minutes of the meeting from 12 December 2023.

6. Items from the public.

Two member of the public was in attendance of the meeting. No items from the public were brought to the attention at this meeting.

7. Petitions.

No petitions were brought to the attention at this meeting.

8. Miss Millies expansion

Keith Morley (area retail manager) attended the meeting to explain their expansion ideas for their premises. Key points were raised by councillors of local residents concerns.

- a) *Additional Litter within the area*
- b) *Smell of food for surrounding residence*
- c) *Anti-Social Behavior*
- d) *Limited parking spaces*

Keith has taken all points back to the management team to discuss in detail.

Keith welcomes any feedback and will support the council with supporting evidence for any future questions.

Cllr Jo Kotolaa arrived at 19:09

9. Draft Budget 2024-2025

Draft Budget was sent to all councillors last week for review. Chair went through this line by line. Council approved budget and the precept of the same value. All councilors voted and approved budget.

Cllr Scott & Cllr Field arrived at 19:26

10. Bank Account

Clerk briefed all Cllrs on the current situation on the bank account. There is now a live bank account, clerk to carry out checks to ensure the 2 step authorization is in place prior to requesting funds from SG Council.

Additionally a Starling account is to be applied for in the name of Charlton Hayes Parish Council for petty cash for routine payments. £1,000 is to be transferred by SG Council once this has been set up. (Proposed Cllr Scott, Second Cllr Field).

11. Working Group Leads

A discussion with coucillors highlighted that a strategic planning group is required to brainstorm on projects that can be achieved in 2024/2025. Clerk to set up a informal meeting for all coucillors within 4 weeks.

12. Charlton Hayes 10K

Cllr Cialfi proposed that the 2024 Charlton Hayes 10k would be postponed until 2025. Also it was proposed that a £1,000 is allocated in supporting those that are residents of Charlton Hayes, Brabazon & Northfield Park. (Proposed Cllr Cialfi, Second Cllr Groenewald).

13. Charlton Hayes Summer Festival

Councillors have viewed the aerospace as a potential venue. A working group meeting to engage with the residents has been set up for the 28 Jan 2024 at 3pm at the aerospace. This event will take place in June or July 2024. (Proposed Cllr Cialfi, Second Cllr Groenewald).

14. Notice Boards

Now that these have been handed over by Patchway Town Council, Cllr's are keen to get these refreshed so that the community can use these again. The have been vandalized and have some surface rust that need attention. It was agreed that these would be contracted for painting and new branding. (Proposed Cllr Groenewald, Second Cllr Field).

15. Neighborhood Watch Champions

Cllr Cialfi has allocated 6 areas within the parameters of Charlton Hayes. All areas have been allocated a champion.

Clerk has paid for the signage.

Cllr Cialfi to update Cllr's in Feb 24, once signage has arrived.

Neighborhood watch will hold another meeting on 17 Jan 24 at the aerospace museum, all are welcome to join, Time TBC.

16. Lollipop person for Charlton Wood Primary School.

Cllr Hassan had a meeting with the school and are supportive of this initiative.

Cllr Hassan has engaged with the school to get them to advertise this position.

Cllr Hassan will follow this up and brief council in Feb 24.

17. Charlton Blvd School Safety (Incident)

Councillors raised their concerns with anti-social behavior damaging the screen space on the top of Charlton Hayes Blvd> Bovis have agreed to replace the wooden benches, replace damaged plant beds and tidy the area up.

18. Next full council meeting: 20th February 2014 at Aerospace Bristol, Hayes Way, Patchway, Bristol, BS34 5BZ.

20:23 meeting was closed by Cllr Shambhu.

Simon Davies was appointed as the Deputy Clerk in a closed session.