

Minutes of Charlton Hayes Parish Council meeting held 19<sup>th</sup> September 2023.

Present were councillors

Jack Groenwald  
Jo Buddharaju  
Sanjay Shambhu  
Roberto Cialfi  
Dee Hassan

Apologies received from councillors

Sam Scott  
Natalie Field  
Jo Oyekooya

No apologies were received from Cllr Dayley Lawrence.

Agenda item 4 Declarations of interest.

There were no declarations

Agenda item 5 Minutes of meeting 18<sup>th</sup> July 2023

Signed as being a true copy by Councillor Shambhu

The Police update and neighbourhood watch items were moved up the agenda.

Agenda item 14 Policing update.

Police Sergeant Doyle together with two community support officers attended the meeting and reported that policing of youth was a recurring problem. They also have one officer on long term sick leave, but a new police officer is to start soon.

Agenda item 12 Neighbourhood watch funding

This was introduced by Councillor Cialfi. Costs of signs to cover Charlton Hayes would be around £300.00. These to be provided to new neighbourhood watch schemes when they are set up. Clerk to inform community support office Lucy Sparks when roads join.

#### Agenda item 6 Items from the public

Rev Andy Carter introduced Anna as the new Social Action and Community manager.

#### Agenda item 7 Petitions

There were no petitions

#### Agenda item 8 Grants

An application for £2,500 was made by SG Playscheme. This was deferred to the next meeting. Clerk to request their attendance.

#### Agenda item 9 2024 work program

A taskforce of councillors Buddharaju, Groenwald, Hassan and Cialfi to organise Charlton Hayes 10K and the Charlton Hayes Festival in 2024.  
Councillors Hasan and Buddharaju to organise Christmas hampers for this coming Christmas in 2023 and work alongside Rev Andy Carter. This to be further discussed in October meeting.

#### Agenda item 10. Bank account and insurance

Andrew Davies informed meeting that the account should be up and running in two weeks. Insurance. The clerk was requested to get an upgraded quote to cover two future employees and to go ahead if the extra cost did not exceed £100.

#### Agenda item 11 Park adoption

CLLrs Buddharaju, Groenwald, Cialfi, and Hassan were appointed to form working group to draft budget costs for next year to include park adoption.

Agenda item 13

Clerk to invite Barrat Homes to October's meeting to discuss road adoption and update of public spaces.

Agenda item 15 Ticketing system

Deferred to next meeting

Agenda item 16 South Glos Councillors report.

The clerk read out Councillor Sam Scott's report.

Agenda item 17. Clerk to invite YTL to October's meeting.

Agenda item 18 Brabazon issues

This was presented by Andrew Davies. AFP (Alexandra Faulkner Partnership) management company have been bought out by First Port. Residents are not happy with AFP's service through this transition period. High turnover of staff, poor communication and heightened cost with negligible service being provided. This has been raised to YTL senior management who are keeping an eye on it but wanted to highlight this to councillors due to the ongoing issues with first port in Charlton Hayes.

Agenda item 19 Pelican crossing at Charlton Wood Primary.

Clerk to contact transport executive of South Glos Council

Agenda item 20 Speed camera at Hayes Way and traffic count.

Clerk to contact South Glos Council.

Agenda item 21 Council meeting dates.

Defer to October meeting.

Agenda item 22. Next council meeting Tuesday 17<sup>th</sup> October 7pm at Aerospace Bristol, Hayes Way, BS34 5BZ


Agenda item 23

Public then excluded for private session.

John Ashe's resignation was accepted with last working day being 31<sup>st</sup> October 2023.

Andrew Davies was confirmed as deputy clerk.

Meeting ended.

  
[SANJAY SHAMSHU]

17<sup>th</sup> October 2023



Minutes for Charlton Hayes Parish Council meeting held on 18<sup>th</sup> July 2023 at Aerospace Bristol,  
Hayes Way, Patchway, South Glos, BS34 5BZ

Present were councillors

Jo Buddharaju

Roberto Cialfi

Dee Hasan

Sanjay Shambu

Jo Oyekooya

CLRs Dayley Lawrence, Sam Scott and Natalie Field arrived at 7.30 after attending their  
Patchway Town Council meeting.

Apologies were received from Cllr Jack Groenwald

Agenda Item 4 Declarations of interest.

There were no declarations.

Agenda Item 5 Minutes of meeting held on 20<sup>th</sup> June 2023.

No minutes were received from South Glos officer Simon Banks.

Agenda item 6 Items from public.

Rev Andy Carter introduced himself from C of E Concord Church.

Broken bricks were reported opposite school on Charlton Boulevard. To be reported to Bovis  
Missing street signs were also mentioned later in the meeting.

Agenda Item 7 Petitions.

There were no petitions.

Agenda item 8 Play scheme for Charlton Hayes Children.

Ternaya Cummings explained roll of South Glos Playscheme. Looking for winter term funding  
and will email Charlton Hayes Parish Council  
before September meeting.

Dawn Young of 'Face' introduced their work supporting young people.

Agenda item 9 Matters arising.

Clerk to investigate opening bank account.

Agenda item 10 Social media.

After a vote was taken it was agreed for the council to use Instagram, Twitter, You Tube, LinkedIn, Whats app and Facebook.

Complaints, Media and Social Media items agreed.

Agenda item 11 Recycling support for elderly and disabled.

Clerk and chair to get quotes for recycling support with budget of £1000 to cover duration of industrial action.

Agenda item 12 Case management system.

Defer to next meeting.

Agenda item 13 Chess Club at Charlton Hayes.

Presentation by Arnav Sud to fund winter season. Requested £750. This was rejected and he was advised to request MAF funding.

Agenda item 14 Charlton Hayes Festival.

Councillors agreed that this should be deferred to next year as council has no public or employee liability insurance.

Agenda item 15 Traffic issues.

Clerk to arrange South Glos traffic survey.

Agenda Item 16 Charlton Hayes Parish website quote.

Three quotes were considered and councillors opted to go for Just Host me at an initial cost of £120 for the first two years and £70 for the next two years.

Agenda item 17 Finance spending.

Councillors agreed £2000 for lap top and printer etc expenditure to end of September 2023.

Agenda items 18 and 19 Planning applications and Correspondence.

Nothing received.

Agenda item 20 Management committee and street lighting

Agenda item 21 Re-review and approve annual diary.

Councillors requested that Charlton Hayes Parish Council change half of their future meeting dates and tasked the clerk with contacting the clerk of Patchway Town Council to include an agenda item in their meeting in September to change half of their meeting dates in line with their standing orders.

Agenda item 22 Matters that the chairman considers urgent.

There were none

Agenda item 23 next full council meeting.

Tuesday 19<sup>th</sup> September at Lovell Place Care Home.

The meeting was then closed to the public, interim clerk and interim deputy clerk.

*Suzanne Stambury* Dt. 19. Sep. 2023  
*Chairman,*