



MINUTES OF CHARLTON HAYES PARISH COUNCIL HELD AT AEROSPACE BRISTOL, HAYES WAY, BRISTOL, BS34 5BZ ON 20TH FEBRUARY 2024 AT 7PM

PRESENT: Cllr Groenewald, Cllr Hassan-Aref, Cllr Oyekoya, Cllr Field (arrived at 19:30)

IN ATTENDANCE: Andrew Davies (Clerk), Simon Davies (Deputy Clerk) and three members of the public.

Cllr Groenewald was appointed temporary chair for this full council meeting.

01. APOLOGIES FOR ABSENCE AND TO CONSIDER THE REASONS GIVEN

Apologies were received from Cllr Shambu, Cllr Field, Cllr Scott, Cllr Cialfi, Cllr Buddharaju

02. DECLARATIONS OF INTEREST

02.01. There were no declarations of interest from Councillors on items on the agenda.

02.02. There were no written requests for dispensations for disclosable pecuniary interests.

02.03. There were no requests for dispensation as appropriate.

03. EXCLUSION OF THE PRESS AND PUBLIC

Agenda number 18 was raised as excluded from press and public.

04. CHAIRMAN'S ANNOUNCEMENTS

Chairman welcomed members of the public to the full council meeting.

05. PUBLIC QUESTION TIME

Members of the public were interested to hear from First Port representative who could not attend. Clerk offered any specific questions on this to be sent to his email address who would follow up with any questions directly with the First Port via the clerk.

FACE gave an update on ongoing projects and funding and is keen to support the Charlton Hayes Coming Together Festival.

06. FIRST PORT

First Port representative did send their apologies prior to the meeting. First Port are happy to meet councillors next week and available to answer any questions that residents may have. They are actively looking for an experienced Property Manager to cover the Charlton Hayes.

07. LOCAL AUTHORITY REPORTS

Cllr Scott updated some points via email

Budget for the next three years, including an additional £1m of investment in Children's Services, along with various cost-of-living support measures.

Major investments from our budget include:

- An extra £1,055,000 for Children's Services for 2024/25 to continue progress since the Improvement Notice from Ofsted was lifted.
- Free School Meal vouchers for a week at Easter and a week of Summer, helping roughly 6,500 children.
- Debt and benefits advice to an additional 680 complex cases, expected to secure an additional £2.5m in financial outcomes for residents.
- A pilot scheme to help landlords reach current the Minimum Energy Efficiency Standard (MEES) for their properties.
- A pilot scheme to expand youth services.
- Energy efficiency measures such as radiator panels, draught proofing, LED lightbulbs, kettles and slow cookers for eligible residents.
- Support for Community Welcome Spaces, food banks, and community pantries will continue 1,000 warm packs to help people through Winter.

08. MINUTES OF CHARLTON HAYES PARISH ON TUESDAY 16 JANUARY 2024

RESOLVED: Confirm and signed as correct record the minutes of the Council held on Tuesday 16th January 2024.

09. FINANCIAL UPDATE

Clerk confirmed that funds have been transferred from South Gloucester Council and are awaiting the final bill of payments that have occurred since May 2023.

10. ACCOUNTS FOR PAYMENT

Cllrs reviewed and approved expenditure and issuing of payment.

11. INTERNAL AUDITOR

South Gloucestershire Council has been approved as the Internal Auditor for this financial year.

12. SCHEDULE OF MEETINGS

The following schedule of meetings was approved by Cllr's until May 2024:

- FULL COUNCIL
 - 20th February 2024 – Aerospace Bristol at 7pm
 - 19TH March 2024 – Lovell Place Care Home at 7pm
 - 16th April 2024 – Aerospace Bristol at 7pm
- ANNUAL MEETING
 - 21st May 2024 – Lovell Place Care Home at 6pm
- ANNUAL PARISH MEETING
 - 21st May 2024 – Lovell Place Care Home at 7pm

Councillors agreed to add schedule of meetings from May 24 onto March Full Council Meeting to discuss further.

13. GRANTS POLICY

Grant Policy for the Council has been approved.

14. COUNCILLOR EXPENSES POLICY

Expenses policy for Councillors has been approved.

15. NEIGHBOURHOOD CHAMPIONS

Will be updated at March full council meeting.

16. LOLLIPOP PERSON

Clerk is awaiting an invoice from the School to process with this application.

17. GRANT POLICY REQUESTS

Councillors reviewed all grant request and agreed with the following:

- a. Citizen Advise South Gloucestershire £500 – Clerk to invite to March Full council meeting to brief Councillors**
- b. Great Western Air Ambulance £250 – Approved**
- c. 2nd Patchway Scouts Group £250 – Approved**

18. UPDATE ON STAFFING MATTERS

Councillors discussed staffing matters.

19. DATE OF NEXT PARISH MEETING

Tuesday 19th March 2024 at Lovel Place Care Home, Sparrowbill Way, Patchway, BS34 5AU at 7PM.